



Jefferson Soil & Water Conservation District
 500 Market Street, Mezzanine – Suite 4
 Steubenville, OH 43952
 Telephone: (740)264-9790
 www.jeffersonswcd.org

Thank you for your interest in the 2018 Home Sewage Treatment System (HSTS) Repair/Replacement Program.

Program Purpose: The purpose of the program is to assist low to moderate income homeowners with the repair or replacement of existing failing home septic systems that are causing impairment to water quality in Jefferson County watersheds. This program is made available through the Water Pollution Control Loan Fund Principal Forgiveness Program of the Ohio EPA, and is coordinated by Jefferson Soil and Water Conservation District in partnership with the Jefferson County General Health District.

Program Eligibility: To be considered eligible for funding assistance:

- You must have a failing septic system as determined by the Jefferson County Health Department. **There is a non-refundable inspection fee to be paid by the homeowner of \$175.00 for this determination, regardless of whether the repair/replacement of the system is funded.**
- You must be the titled owner of the home with the failing septic and reside there.
- You must have an aggregate yearly household income (based on the total income from all residents of the household) below 300% of the U.S. Department of Health and Human Services Federal Poverty Guidelines.

Total # of persons living in Household	100% of Federal Poverty Guidelines	200% of Federal Poverty Guidelines	300% of Federal Poverty Guidelines
1-4 people	\$24,600	\$49,200	\$73,800
5 people	\$28,780	\$57,560	\$86,340
6 people	\$32,960	\$65,920	\$98,880
7 people	\$37,140	\$74,280	\$111,420
8 people	\$41,320	\$82,640	\$123,960

Continued on reverse...

“Promoting Conservation of Our Lands and Waters”

Program Information: Because there will likely be more eligible projects than there are dollars to fund them, all eligible applications will be scored based on watershed and environmental factors to determine the order in which projects are funded. The number of septic systems that can be replaced or repaired with the funding will depend on the actual costs of individual projects.

If your application is successful, the funding will cover 50%, 85% or 100% of the total project cost of septic system repair, replacement, or connection to a public sewer system (where available). The total cost includes permit fees, soils evaluation, professional engineering design, system repair, replacement or connection, and other related expenses if applicable. Your verified income determines your funding eligibility level.

Other items of note:

If your application is successful, and it is determined that you must have a discharging system installed (instead of a traditional leach bed system), you will also be responsible for paying a \$200.00 permit fee to the Ohio EPA before installation can begin. This amount will be fully or partially reimbursable depending on your funding eligibility level. Discharging systems will also require regular inspection in future years.

All soils evaluation, engineering design and contractor services will be bid out to eligible contractors by the Jefferson Soil and Water Conservation District.

Please be advised that because there are multiple components to the funding process, if your system is chosen for funding, it will take up to six months or more from the time you apply until the time the system is replaced.

If you are interested in applying, please carefully review and complete the attached application and submit all required information.

Completed applications and income verification must be received by **Monday, May 14, 2018 (4:30 p.m.)**. Late or incomplete applications will not be considered.

Please direct applications and/or program questions to:

Wendee Zadanski, Natural Resources Specialist/Operations Manager
Jefferson Soil and Water Conservation District
Jefferson County Towers Building
500 Market Street, Mezzanine - Suite 4
Steubenville, OH 43952
Telephone: 740.264.9790 Email: wzadanski@jeffersoncountyoh.com



Jefferson County Home Sewage Treatment System Repair/Replacement Program Application



Name: (Last)	(First)	(Middle)	
Mailing Address:			
City:	State:	Zip:	
Phone Number: (Home)		(Work)	
(Mobile)	(Email)		
Property Address (if different from mailing address):			
City:	State:	Zip:	Township:

Including yourself, please list everyone living in the household:

Name (start with applicant)	Relationship to Applicant	Date of Birth	Receiving Income
<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input style="width: 100%; height: 40px;" type="text"/>	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please list additional names, relationship, dates of birth and income on a separate sheet of paper.

INCOME VERIFICATION

In order to accurately determine if your household meets eligibility requirements, the following documents **must be submitted with your application**:

- A copy of your driver's license or photo identification
- 2017** Tax Return copy (for each household member who has filed) - **if applicable**
- Documentation showing all other household income, including, **if applicable**:
 - Four consecutive weeks of pay stubs that reflect year to date earnings
 - Statement from agency for monthly Social Security, Disability, Pension and/or Unemployment
 - Documentation of **all other** household income, including child support, investment income, etc.
- Documentation that you are the titled owner of the home (ex: deed copy) and that you reside at the home.

ACCEPTANCE AND CERTIFICATION

(please read and place a checkmark in the boxes below)

I understand that this form is an application only, and does not entitle my household to funding from the Jefferson County Home Sewage Treatment System Repair/Replacement Program.

I understand

I understand that there is a non-refundable \$175.00 fee through the Jefferson County General Health District for an inspection to determine the condition of my septic system, regardless of whether or not the repair/replacement of my system is selected for funding.

I understand

I understand that by signing this form I am giving authorization to anyone involved in this grant program to access my property. This includes but is not limited to: Jefferson County General Health District officials, Jefferson Soil and Water Conservation District officials, Ohio EPA officials, soil evaluators, system designers and/or contractors.

I understand

I certify that I own and live in the home for which I am applying for funding assistance.

I certify

I understand if my application is approved for funding of 50 or 85 percent of the total project cost, that I am responsible for and agree to pay the remainder of the total project cost.

I understand and agree

Certification of Truth, Accuracy and Completeness (to be signed by the applicant):

I certify under penalty of law, based on information and belief formed after reasonable inquiry, the information contained in this application is true, accurate and complete.

Name (signed): _____

Date: _____

Completed applications and income verification will be accepted: by mail at the location below, via email at wzadanski@jeffersoncountyoh.com, or in person by appointment. If your application is mailed or emailed, please call to confirm that it was received.

**Completed applications and income verification must be received by:
4:30 p.m. on Monday, May 14th, 2018.**

Please direct to:

Wendee Zadanski, Natural Resources Specialist/Operations Manager
Jefferson Soil and Water Conservation District
Jefferson County Towers Building
500 Market Street, Mezzanine - Suite 4
Steubenville, OH 43952

To schedule an appointment, or if you have questions on what is required, please call 740.264.9790. Please double check your application for completeness and submit by the deadline. Due to the large number of applications anticipated and limited funding available, **late or incomplete applications will not be considered for funding.**